

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Communication Skills

Report on Communication Skills FOR THE YEAR 2021-22

3 months training programme in communication skills was organized by Jawahar Knowledge Centre of this College. It was intended for B.A., B.Com and B Sc final year students. It was conducted in 3 batches during the academic year 2021-22.

Details of Batch-1:

BATCH NO	DURATION	NO OF STUDENTS ATTENDED
I	15.4.2021 to 31.7.2021	67

The following topics were covered in the training programme.

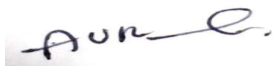
- Reading Skills
- Writing Skills
- Speaking Skills
- Voice based efficiency
- Internet Skills
- Communication skills

1. The following resource person Sri Sri AVRamana Rao & Sri K ChandrasekharaRao, Lecturers in English Conducted the training programme.

Certificates were issued to all the participants after the completion of each batch programme.

The candidates found the training very useful for studies and future career.


1.



2.



Signature of the Resource Persons

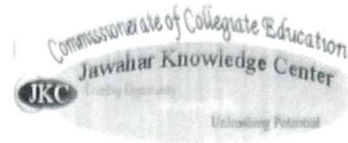


Principal
Y A. Govt. Degree College for Women
CHIRALA - 523 155, Prakasham Dt., (A.P.)

Principal

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Communication Skills



Y.A. GOVT. DEGREE COLLEGE FOR WOMEN, CHIRALA, PRAKASAM (DIST.)

Dr. CH. RAMANAMMA

M.Sc., M.Phil., Ph.D.

Principal

Office & Fax : 08594 - 234372

Principal : 08594 - 232204

E-Mail Id : gdcwchirala@gmail.com, chirala.jkc@gmail.com

Sri K.ChandraSekhara Rao

JKC Coordinator

CHIRALA,

Dt: 05-03-2021.

CIRCULAR

All the students of final year B.A, B.Com and B.Sc courses are hereby informed that they have to attend JKC Training classes' everyday from 9 a.m. – 12.00 p.m. as summer batch from 01.05.2021. This training includes Communication & Soft skills, Analytical & Computer Skills for 3 months. Hence all the final year students register their names at JKC center of this college. This training is very useful for competitive examinations.


PRINCIPAL

III B.Com Gen.& CA- 

III B.A. -

III B.SC MPCS - 

III B.SC MSCS-

III B.SC MDSCS-

III B.SC MPC- 

III B.SC BZC- 

III B.SC BHC-

III B.SC MZC-

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Communication Skills

JKC Curriculum

S.No	Topic	No. of Hours allotted
1	Communication Skill	60 hrs
2	Soft Skill	30 hrs - Soft Skills 10 hrs - Ethical Values
3	Analytical Skill	60 hrs
4	Computer Skill	60 hrs
5	General Awareness	30 hrs
Total		250 hrs
(The duration of the training is 3 months/90 Days)		

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Communication Skills

Communication Skills:

Self Introduction

Be', 'Do' and 'Have' Forms

Modal Auxiliaries - I

Modal Auxiliaries - II

Question Tags

Simple Present Tense

Present Progressive Tense

Present Perfect and Present Perfect

Progressive Tense

Simple Past : Questions and Negative

Simple Past and Present Perfect Tense

Simple Past and Past Progressive Tenses

The Future Time

Concord

Conditional Clauses

Voice

Reported Speech

Articles

Adjectives

Comparison of Adjectives

Prepositions

Use of Conjunctions in Simple, Compound and Complex Sentences

Speaking Skills

Vowel Sound

Consonant Sounds

Neutralization of Accent

Voice Based Efficiency

Making polite Requests

Asking for and giving permissions

Offering, Accepting and Denying Help

Asking for and Giving Directions

Extending Invitations

Expressing Sympathy

Agreeing and Disagreeing

Making Complaints

Reading Skills

Synonyms

Antonyms

Idiomatic Expressions

One Word Substitutes

Reading Skills-I (Skimming and Scanning)

Reading Skills-II

Reading Skills-III

Reading Skills-IV

Reading Comprehension

Writing Skills

Paragraph Writing

Essay Writing

Note Making

Précis Writing

Resume Writing

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Communication Skills



Language skills class by Sri A.V.RamanaRao on 26.8.2021

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Communication Skills

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA JKC Batch-I Registered Students list- 2021-22				
Sl. No	NAME OF THE STUDENT	COURSE & GROUP	CONTACT NO.	SOCIAL STATUS
1	P KAVYA	B.COM CA	8555067228	OC
2	M RUCHITHA	B.COM CA	7730943042	BC-B
3	G PADMAVATHI	B.COM CA	7330929593	BC-D
4	K SARADA	B.COM CA	7382788309	BC-B
5	G SIRISHA	B.COM CA	8008136806	BC-A
6	G SRAVANI	B.COM CA	9848208239	OC
7	V ANUSHA JESSY	B.COM CA	9866373217	SC
8	K AMITHA	B.COM CA	9492276321	SC
9	P RISHITHA	B.COM CA	7330760566	ST
10	B PAPAMMA	B.COM CA	9963903094	SC
11	L SIRISHA	B.COM CA	9154589311	SC
12	Y HALLELUYA	B.COM CA	8977276292	SC
13	S MOUNIKA	B.COM CA	7386284872	SC
14	G HEMASAI	B.COM CA	8897173079	OC
15	R SUSMITHA	B.COM CA	7816007855	SC
16	A ANUSHA	B.COM CA	9963884184	BC-D
17	A PREETHI	B.COM CA	9390378411	SC
18	P NEERAJA	B.COM CA	9014085731	BC.A
19	T VENKATESWARAMMA	B.COM CA	9963119556	BC.A
20	G SUKANYA	B.COM CA	7658986837	SC
21	G ARUNA	B.COM CA	8074968997	BC.B
22	P LAKSHMI PRASANNA	B.COM CA	7386883463	OC
23	PATAN GULAB MOTHI	B.COM CA	9100179967	BC-E
24	SK.HEERA	B.COM CA	8328206351	BC-E
25	S GEETHARANI	B.COM CA	8186950724	BC-A
26	L SRUTHI	B.COM CA	7416538169	SC
27	K LAVANYA	B.COM CA	6305873582	BC.A
28	CH RAJINI	B.COM CA	9032791070	SC
29	D BLESSYPRANITHA	B.COM CA	9912743946	SC
30	M UDAYALAKSHMI	B.COM G	8074991740	SC
31	D ARUNA	B.COM G	8106420197	BC.B
32	SK GOWSIA	B.COM G	8187008370	BC.E
33	M ADILAKSHMI	B.COM G	8074588357	OC
34	T MAYURI	B.COM G	9542663673	BC.B
35	B DURGABHAVANI	B.COM G	9441277098	OC

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Communication Skills

36	R LEELAVATHI	B.COM G	9014590287	BC.B
37	G JANAKI	B.COM G	8074151431	BC.B
38	B JAYALAKSHMI	B.COM G	9705612174	BC.B
39	G YAMINI	B.COM G	8897315376	BC.D
40	G RAMADEVI	B.COM G	9121456267	BC.B
41	N ASWINI	B.COM G	9392589935	OC
42	A KEERTHILAVANYA	B.COM G	7997020446	OC
43	M HARITHA	B.COM G	9248902523	BC.B
44	K HARIKA	B.COM G	7993689080	OC
45	K SAIKUMARI	B.COM G	8790428639	OC
46	A KAVYASRI	B.COM G	7032449100	OC
47	V LAVANYA	BA TTM	9394568362	BC-A
48	J VIDYARANI	BA TTM	9347334054	SC
49	B PRAVALLIKA	BA TTM	9010344808	SC
50	ATLA BHARATHI	BA TTM	8465063524	OC
51	CH RAMALAKSHMI	BA TTM	7032581574	BC-A
52	O BINDU MADHURI	BA TTM	9652318457	OC
53	P MADHAVILATHA	BA TTM	9347426613	SC
54	K NIKITHA	BA TTM	9849754540	SC
55	S ROHINI	BA TTM	7075646197	OC
56	SK GOWSIA	BA TTM	7093669467	BC-E
57	CH PRIYANKA	BA HEP	7671912724	SC
58	CH SWETHANAGU	BA HEP	9700602806	BC-A
59	J MOUNIKA	BA HEP	9949982605	SC
60	K ANUSHA	BA HEP	9100495807	BC-B
61	M KOWSALYA	BA HEP	9676063474	ST
62	K BHAVANI	BA HEP	7600878733	OC
63	M RAMYA	BA HEP	7600878733	BC
64	M CHINNIPRAVALLIKA	BA HEP	9030616449	BC
65	P SUPRIYA	BA HEP	9703603183	SC
66	M MEGHANA	BA HEP	8978941705	SC
67	M PUJITHA	BA HEP	9110386140	OC



Principal
Y A. Govt. Degree College for Women
CHIRALA - 523 155, Prakasam Dt., (A.P.)

Y.A.GOV.T.DEGREE COLLEGE FOR WOMEN, CHIRALA

2021-22 Communication Skills



Certificate



This is to certify that

Mr. / Miss P. Gulab Malhi

D/o, S/o, Baji With JKC ID No. JKC2021/bcom23 ^{batch I}

has successfully completed the 400 hours Jawahar Knowledge Centre Training Program in

Communication & Soft Skills, Analytical Skills and Technical Skills

at Y.A. Govt. Degree College of Women, CHIRALA.

from 15.4.2021 *to* 31.7.2021

Quao
JKC Coordinator



Pr. Da
Principal & Chairman JKC
Govt. Degree College